



**MARTHA'S VINEYARD**  
BOYS & GIRLS CLUB

## **HELP WANTED**

### **Assistant Program Director**

Are you passionate about empowering the next generation? The Martha's Vineyard Boys & Girls Club is looking for a dedicated, organized, and energetic Assistant Program Director to help lead our youth services. In this role, you will be a key player in shaping the lives of youth, ensuring our programs are impactful, safe, and—most importantly—fun!

#### **Key Responsibilities**

- Assist with day-to-day club operations, ensuring all activities run smoothly and remain in compliance with safety standards.
- Handle essential "behind-the-scenes" work, including data collection, report generation, and program evaluation.

#### **How to Apply**

Ready to inspire? Please submit your resume and a brief cover letter outlining your experience with youth programming to **[office@mvgclub.org](mailto:office@mvgclub.org)**.

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*The Martha's Vineyard Boys & Girls Club is an equal opportunity employer committed to diversity and inclusion in the workplace.*